ATTACHMENT L - 5 – PAST PERFORMANCE LETTER AND QUESTIONNAIRE

Date _____
Dear _____:

We are participating in a proposal for a Department of Energy (DOE) Task Order for the Moab Remedial Action Contract (RAC). We are asking for your assistance in completing the attached questionnaire and forwarding to the DOE to aid in its evaluation of our past performance on <<**insert project or contract**>>. Please return the completed questionnaire to the following address within ten calendar days:

Joe Werbrich, Contracting Officer
United States Department of Energy
Environmental Management Consolidated Business Center
Office of Contracting
110 Boggs Lane, Suite 450
Cincinnati, OH 452

Please mark the envelope:

"PROCUREMENT SENSITIVE SOURCE SELECTION INFORMATION - SEE FAR 3.104" - "TO BE OPENED ONLY BY THE CONTRACTING OFFICER"

Please remember to provide your contact information at the end of the questionnaire. Please use the following definitions to provide your ratings:

0 - Unsatisfactory - The contractor failed to meet the minimum contract requirements.

1 - Poor - Performance was less than expected. The contractor performed below minimum contract requirements.

2 - Satisfactory - Performance met expected levels. The contractor met the minimum contract requirements.

3 - Good - Contractor performance exceeded expected levels. The contractor performed above minimum contract requirements and displayed a thorough understanding of contract requirements.

4 - Excellent - Contractor performance substantially exceeded expected levels of performance. The contractor consistently performed above contract requirements, displayed an overall superior understanding of contract requirements, and used innovative approaches leading to enhanced performance.

NA - Not applicable
DK - Don't know. No knowledge available to rate this question.

Respondents are strongly encouraged to provide an explanatory narrative under REMARKS. If more space is needed, please attach additional pages.

Attachment L-5 (cont'd)

Past Performance Questionnaire

0=Unsatisfactory, 1=Poor, 2=Satisfactory, 3=Good, 4=Excellent, NA=Not Applicable, DK=Don't Know

Name of Contractor:

Project/Contract/Task Order:	0 1 2 3 4 NA DK
Did the contractor adhere to contract delivery schedules/response times/cost estimates/budgets?	0 1 2 3 4 NA DK
Did the contractor submit reports that were of good quality and on-time?	0 1 2 3 4 NA DK
Was the Statement of Work executed effectively by the contractor in a consistently high quality manner?	0 1 2 3 4 NA DK
Was the contractor effective in subcontract management?	0 1 2 3 4 NA DK
Did the contractor's corporate office effectively support your contract?	0 1 2 3 4 NA DK
Was the contractor effective in working with regulators, stakeholders, organized labor, community groups, and other interested persons?	Yes_____ No_____
Would you select this contractor again?	

Remarks:

Respondent: Please fill in the following table:

Item	Fill-In
Your Name	
Title	
Organization Name	
Organization Address (including City, State, ZIP)	
Telephone Number (w/area code)	
Facsimile Number (w/area code)	
e-mail address	