

## **SOURCES SOUGHT / REQUEST FOR INFORMATION**

Solicitation Number: **89303322REM000114**

Title: **Department of Energy (DOE) Office of Environmental Management (EM): Consolidated Technical Support Services for Environmental Management Headquarters (EM HQ) Offices and the EM Consolidated Business Center (EMCBC)**

**THIS IS NOT A REQUEST FOR QUOTE OR PROPOSAL. THIS IS A REQUEST FOR INFORMATION (RFI) ONLY.**

No solicitation is available. This RFI is released pursuant to FAR 10.002(b)(1) for the purpose of conducting market research. The North American Industry Classification System (NAICS) code for this requirement is **562910, “Environmental Remediation Services”** and the small business size standard is 750 employees.

### **1. Background**

The Department of Energy’s (DOE) Office of Environmental Management (EM) mission is to complete the safe cleanup of the environmental legacy resulting from five decades of nuclear weapons development and government-sponsored nuclear energy research. The Program is one of the largest, most diverse, and technically complex environmental cleanup programs in the world and includes responsibility for the cleanup of hundreds of sites across the country. Integral to that responsibility is the need to safely disposition large volumes of nuclear waste, safeguard and prepare for disposition of nuclear materials that could be used in nuclear weapons, deactivate and decommission several thousand radiologically and chemically contaminated facilities no longer needed to support the DOE’s mission, and remediate extensive surface and groundwater contamination.

EM has requirements for a wide range of technical services to support the EM cleanup mission and program objectives. It is essential that EM has highly qualified support contractors that can provide objective assistance at the highest levels of program planning, definition, execution and evaluation. EM is currently in the acquisition-planning phase for a potential upcoming procurement for consolidated and comprehensive technical support services under NAICS code 562910. DOE is seeking interested parties with specialized capabilities to meet all the requirements outlined below. The purpose of this RFI is to solicit interested parties’ input from 8(a) small business concerns, with the intent of assessing set-aside possibilities. This RFI is part of the market research phase for the procurement to replace the current Consolidated Technical Support Services (CTSS) contract, 89303319DEM000023, with BTP Services, LLC.

Within the submitted capability statements, DOE is seeking feedback from small business concerns under the U.S. Small Business Administration’s 8(a) Business Development Program, or “8(a) Program,” regarding their expertise and experience with successfully completing this

type of work. The type of contract, period of performance, and amount of funding are yet to be determined.

DOE created a procurement website where additional information will be provided which may be viewed at [https://www.emcbc.doe.gov/seb/EM\\_CTSS](https://www.emcbc.doe.gov/seb/EM_CTSS) . Information posted on the procurement website will be updated as it becomes available; therefore, interested parties should continuously monitor the procurement website for additional information. DOE will not respond to or post on the procurement website any verbal or written questions or information pertaining to this RFI package. However, the information will help inform what is ultimately included in DOE's Acquisition Plan and any solicitation that may be issued for this requirement

Although the final contract type(s), period of performance, and level of funding are yet to be determined, it is anticipated that the services described below will be procured by issuing task orders under one indefinite delivery/indefinite quantity (ID/IQ) master contract. The task orders will be performance-based, which defines contractor performance expectations in terms of outcomes or results rather than methods, processes, systems, or broad categories of work activity. The Performance Work Statement (PWS) for the master ID/IQ contract will describe the broader scopes of work for EM offices as needed, from which task orders will be issued with more specific scopes of work and associated PWSs.

In providing the support outlined in the following sections, the contractor may be required to cooperate and interface with other EM contractors providing similar technical support services. The extent of this cooperation and the parties involved, if any, shall be described in detail in the individual task orders issued under the master ID/IQ contract.

## **2. DOE EM Office of Field Operations (EM-3) and Sub-Offices**

The EM-3 sub-offices to which technical support services could be provided are:

- Office of Safety, Security and Quality Assurance (EM-3.1)
  - Office of Field Operations/Chief of Nuclear Safety (CNS) (EM-3.11)
    - Office of Safety Management (EM-3.111)
    - Office of Operational Safety (EM-3.112)
    - Office of Standards and Quality Assurance (EM-3.113)
    - Office of Safeguards, Security and Emergency Preparedness (EM-3.114)
  - Office of Technology Development (EM-3.2)
  - Office of the Chief Engineer (EM-3.3)
    - Office of Major Constructions and Modifications (EM-3.31)
    - Office of Operations and Processes (EM-3.32)

### **2.1 General Scope of Work**

The contractor will accomplish the work described in the PWS of each task order, including deliverables, in a timely manner with products that meet the needs of EM. EM-3 requires a comprehensive array of technical support specific areas including, but not limited to:

- Safety Management and Quality Assurance;
- Technical Support to the Office of the Chief of Nuclear Safety;
- Waste Management, Packaging, Shipping and Compliance;
- Deactivation & Decommissioning (D&D) and Facilities Disposition;
- Facilities, Real Estate and Infrastructure Management;
- Spent Nuclear Fuel and Excess Nuclear Materials;
- Support to the Office of Technology Development;
- Technical Support to the Office of the Chief Engineer;
- DOE Strategic Sustainability Performance Goals;
- EM Transuranic (TRU) Waste Management Program;
- Developing Tank Waste Strategies and Technologies;
- Developing New and Innovative Technologies for Waste Management;

### **3. DOE EM Office of Regulatory and Policy Affairs (EM-4) and Sub-Offices**

The mission of the Office of Regulatory and Policy Affairs is to provide leadership on matters related to EM's legal and regulatory affairs defined by law and negotiated or stipulated compliance agreements, DOE policies, orders, and standards. EM-4 provides support in the planning and execution of EM waste and materials disposition, soil, groundwater, and D&D and has the overarching responsibility to support field offices by enabling the effective execution of the mission. The office supports the resolution of disposal operations issues and supports the complex-wide integration of disposition activities. EM-4 promotes complex-wide policy integration to standardize best technical practices, solutions, materials, and processes. The office also integrates with intergovernmental entities and other EM stakeholders.

The EM-4 sub-offices to which technical support services could be provided are:

- Office of Infrastructure Management and Disposition Policy (EM-4.1)
  - Office of Infrastructure and Deactivation and Demolition (D&D) (EM-4.11)
  - Office of Subsurface Closure (EM-4.12)
- Office of Waste and Materials Management (EM-4.2)
  - Office of the National TRU Waste Program (EM-4.21)
  - Office of Waste Disposal (EM-4.22)
  - Office of Nuclear Materials Disposition (EM-4.23)
  - Office of Packaging and Transportation (EM-4.24)
- Office of Regulatory, Intergovernmental and Stakeholder Engagement (EM-4.3)
  - Office of Regulatory Compliance (EM-4.31)
  - Office of Intergovernmental and Stakeholder Programs (EM-4.32)

### 3.1 General Scope of Work

The contractor will accomplish the work described in the PWS of each task order, including deliverables, in a timely manner with products that meet the needs of EM. EM-4 requires a comprehensive array of technical support in specific areas including, but not limited to:

- Infrastructure Management and D&D;
- Subsurface Closure Initiatives;
- National Transuranic (TRU) Waste Management Program;
- Waste Disposal Initiatives;
- Developing Tank Waste Strategies and Technologies;
- Developing New and Innovative Technologies for Waste Management;
- Nuclear Materials Management and Initiatives;
- Packaging and Transportation Initiatives;
- Developing Policy and Guidance on Regulatory Compliance;
- Developing Intergovernmental and Stakeholder Programs;

### 4. DOE EM Office of Corporate Services (EM-5) and Sub-Offices

The Office of Corporate Services is responsible for the oversight, management, vision, and direction of essential business functions and has the overriding responsibility to support field offices by enabling the effective execution of the mission. EM-5 is also responsible for strategic planning and development of procedures and policies for financial management, acquisition and project management. The office oversees workforce management, corporate information systems, cybersecurity, facilities, administrative services, and strategic external and internal communication. The office ensures that effective business and management systems and processes are developed and implemented across the EM complex. In addition, EM-5 facilitates business and continuous improvement efforts to promote an open and collaborative work environment. EM-5 typically requires less technical support services provided under NAICS code 562910, but the general scope of work for any requirements it may have will generally be the same/similar to those outlined above for EM-3 and EM-4.

The EM-5 sub-offices to which technical support services could be provided are:

- Office of Resource Management (EM-5.1)
  - Office of Budget and Planning (EM-5.11)
    - Office of Budget (EM-5.111)
    - Office of Program Planning (EM-5.112)
  - Office of Information Systems ((EM-5.12)
  - Office of Workforce Management (EM-5.13)
- Office of Acquisition and Project Management (EM-5.2)
  - Office of Acquisition and Contract Management (EM-5.21)
  - Office of Project Management (EM-5.22)

- Office of Communications (EM-5.3)
  - Office of External Affairs (EM-5.31)
  - Office of Communications Services (EM-5.32)

## 5. Request for Information (RFI)

THIS IS A REQUEST FOR INFORMATION (RFI) ONLY. No solicitation is available. This RFI is released pursuant to FAR 15.201 and is issued for the purpose of conducting market research. This announcement is NOT a Request for Proposal (RFP) and shall not be construed as a commitment by the Government to award a contract.

Capability Statements should include the following information as appropriate and applicable:

1. The name of the firm, or firms if a teaming arrangement is being contemplated, point of contact, phone number, address of firm, Unique Entity ID, and CAGE code for the prime and each contemplated teaming partner. Identify as an 8(a) business concern under NAICS code 562910, “Environmental Remediation Services” and include graduation date.
2. Discuss the roles and responsibilities of your company and any contemplated teaming partners specific to the requirements outlined above. If a teaming arrangement is contemplated, then the response to this sources sought must clearly discuss the areas of the requirement that the 8(a) small business firm(s) intend to perform in accordance with FAR 52.219-14, Limitations on Subcontracting (NOV 2011). Describe what percentage of work you anticipate being performed by each company in the teaming arrangement, if applicable.
3. Describe your ability and approach for providing technical support for the specific areas in general scopes of work outlined in sections 2.1, 3.1, and 4 above.
4. Identify any performance challenges and risks in meeting the requirements discussed in this RFI. Identify how your organization would minimize or eliminate any risks such that there is reasonable assurance of successful performance. Also identify if any specific contracting arrangement or contracting alternatives could be utilized to minimize or eliminate such risks.
5. Provide input on any technical information that your firm would require in order to prepare and submit a comprehensive proposal.
6. Provide feedback on the appropriate contract/task order type(s) in relation to the requirements.
7. Discuss your experience as a DOE prime contractor. Include a description of the work scope, contract value, contract type, and period of performance.
8. Summary of Experience and Performance Record (past three years). Identify all DOE, other Government, or other commercial experience relevant to this RFI (include contract number, role in the effort (i.e. prime contractor or subcontractor), period of performance, scope, client, and contact information for the Contracting Officer of the contracting agency).

9. Provide feedback on the selected NAICS code, 562910, “Environmental Remediation Services” for the requirement. Include a discussion for an alternative NAICS code, if recommended.

Interested parties are hereby invited to submit a capability statement of no more than ten (10) pages, and no smaller than 12-point font. The Government will evaluate each capability statement based on the interested party’s (and that of teaming partners when applicable) demonstrated qualifications, capabilities, expertise, experience and past performance in each of the scope areas specified to their area of expertise.

DOE reserves the right to use any and all information submitted by, or obtained from, an interested party in any manner DOE determines is appropriate, including, but not limited to, the creation of a competitive solicitation. An interested party should avoid including any classified, business confidential, and/or proprietary information in its response.

The Government will not reimburse preparation costs or otherwise provide compensation for any information that is provided in response to this announcement.

All capability statements shall be submitted electronically to Ms. Courtney Stallworth at [emhq.ctss@emcbc.doe.gov](mailto:emhq.ctss@emcbc.doe.gov) no later than 5:00 p.m. Eastern Time on September 30, 2022. All questions pertaining to the announcement should be directed to Ms. Stallworth via the E-mail address specified above. DOE personnel may contact firms responding to this announcement to clarify a responder’s capabilities and/or other matters as part of this market research process.