

Department of Energy
Portsmouth Decontamination and Decommissioning
Draft Solicitation No. 89303321REM000092
Pre-Solicitation Information, Virtual Site Tour, and One-on-One Sessions Information

The information within this document and its related activities (Pre-Solicitation Information, Virtual Site Tour, and One-on-One Sessions) for the Portsmouth (PORTS) Decontamination and Decommissioning (D&D) procurement are provided for informational purposes only.

None of the information stated or presented should be construed as a revision to the Draft Request for Proposal (RFP) unless issued in an amendment. Information provided is at a summary level and is subject to change. The written terms and conditions of the Final RFP, once released, will govern over any information provided. Prospective Offerors shall prepare their proposals based solely on the requirements specified in the Final RFP, and in any accompanying amendments, if issued. Prospective Offerors are responsible for reviewing www.sam.gov and the PORTS D&D procurement website (<https://www.emcbc.doe.gov/SEB/portsdd/>) regularly for information, notices, and updates. Information depicted or conveyed in the Pre-Solicitation Information, Virtual Site Tour, and during the One-on-One Sessions is not intended to define Final RFP or regulatory requirements.

PRE-SOLICITATION INFORMATION

The Department of Energy (DOE) Office of Environmental Management (EM) has posted Pre-Solicitation Information slides for the PORTS D&D procurement under the procurement website's *Pre-Solicitation Information/Site Tour/One-on-One Sessions* tab. Note that neither an in-person or virtual Pre-Solicitation Conference will be conducted.

VIRTUAL SITE TOUR

At this time, there will not be an in-person Site Tour for the PORTS D&D procurement due to COVID-19 restrictions. Instead, DOE has posted a Virtual Site Tour under the procurement website's *Pre-Solicitation Information/Site Tour/One-on-One Sessions* tab. The Virtual Site Tour is a pre-recorded video that can be accessed on the procurement website by all parties. As such, registration is not required.

ONE-ON-ONE SESSIONS

DOE will hold One-on-One Sessions to obtain constructive feedback from interested parties regarding the PORTS D&D procurement. The One-on-One Sessions are not only an opportunity for interested parties to present their responses to the questions included in the cover letter to the Draft RFP, but also to share their thoughts on other areas of the procurement they believe DOE has done well and/or provide suggestions on areas where there could be improvement. DOE will consider all input and will not attribute the input received to any other participant. **DOE is not requesting, and will not accept, any marketing material or any information identified as business sensitive by the participating entity.** Computer equipment will not be provided. Furthermore, no recording, copying, or transcription devices will be allowed during the One-on-One Sessions by attendees. Only DOE may record these sessions.

One-on-One Sessions will be held via a virtual platform such as WebEx. DOE will notify the interested party via email of the chosen virtual platform, as well as the date and time of their scheduled session. The time allotted for the One-on-One Sessions is estimated to be approximately 30 minutes each, but will be decided by DOE based on the number of requests received, and will be communicated to registrants prior to the date of the One-on-One Sessions. Scheduling for the One-on-One Sessions will be on a first-come

first-serve basis based on receipt of a completed registration form.

The One-on-One Sessions are scheduled to be held on January 25 and (if needed) January 26, 2022.

If an entity develops a presentation they wish to be viewable during their One-on-One Session, the presentation file shall be sent with an email subject of “One-on-One Sessions Presentation File” to the procurement mailbox at PortsDD@emcbc.doe.gov prior to the start time of their assigned One-on-One Session.

Participation in a One-on-One Session is voluntary. The Government will not reimburse any entity for expenses related to participation in the One-on-One Session.

ONE-ON-ONE REGISTRATION

Any interested party who seeks to attend a One-on-One Session shall submit a completed PORTS D&D One-on-One Session Registration Form found on the *Pre-Solicitation Information/Site Tour/One-on-One Sessions* tab of the procurement website. Registration is required. Participation is limited to six (6) individuals per entity. A completed registration form is required for each entity and shall identify all individuals from that entity who will participate in the One-on-One session. DOE requests that only one registration form be submitted on behalf of any given entity.

All registrations for One-on-One sessions shall be submitted to the procurement mailbox at PortsDD@emcbc.doe.gov and received by 4:00 PM ET, January 10, 2022. For time sensitive questions, you may contact Travis Marshall, Contracting Officer at travis.marshall@emcbc.doe.gov.

Note that during the One-on-One Sessions, each participant shall log in to the virtual platform using their full first and last name. DOE reserves the right to remove any participant from the meeting.

After completion of the One-on-One sessions, a list of registrants will be added to the procurement website for networking purposes.