

**Department of Energy**  
**West Valley Demonstration Project (WVDP) Phase 1B**  
**Draft Solicitation No. 89303323REM000116**

**Pre-Solicitation Conference and One-on-One Registration Information**

The Department of Energy (DOE) Office of Environmental Management will conduct a pre-solicitation conference, site tour, and one-on-one sessions for the West Valley Demonstration Project (WVDP) Phase 1B procurement. These activities are for informational purposes only. DOE has scheduled these activities to be held on September 21-22, and if necessary, September 20, 2023. Registration is limited to four (4) representatives per entity/community partner for the pre-solicitation conference, site tour and the one-on-one sessions. No recording, copying, or transcription devices will be allowed by attendees at the conference, site tour or one-on-one sessions.

**PRE-SOLICITATION CONFERENCE – Thursday, September 21, 2023:**

The pre-solicitation conference will be held on Thursday, September 21, 2023, at the West Valley Volunteer Hose Company.

The address is:  
West Valley Volunteer Hose Company  
9085 NY-240  
West Valley, NY 14171

Check-in registration will be in the lobby starting at 7:30 AM Eastern Time (ET) and the presentation will begin at 8:00 AM ET. The presentation is anticipated to conclude no later than 10:30 AM ET. DOE will provide a detailed overview of the WVDP Phase 1B procurement, including details pertaining to the requirements and specific sections of the Draft Request for Proposals (RFP). Any questions pertaining to the pre-solicitation conference can be submitted via email to [wvdpphase1b@emcbc.doe.gov](mailto:wvdpphase1b@emcbc.doe.gov). DOE may provide written responses later via posting to the procurement website; however, DOE is not obligated to respond to comments or questions.

Slides presented at the WVDP Phase 1B Draft RFP conference will be subsequently posted on the WVDP Phase 1B procurement website.

**SITE TOUR – Friday, September 22, 2023:**

The site tour will be held on Friday, September 22, 2023, at the West Valley Demonstration Project.

The address is:  
10282 Rock Springs Rd  
West Valley, NY 14171-9702

Check-in registration will be at the south parking lot (in the guard house) beginning at 7:30 AM ET and no later than 8:15 AM ET to allow time for signing forms, badging, a safety briefing, and security inspections, if needed. Site tour will begin at 8:30 AM ET and will extend through approximately 12:00 PM ET. You are able to bring water and snacks on the

site tour; there is no food provided.

Please review the separate attachment entitled “Site Tour General Rules and Logistics” for specific details pertaining to the required identification, attire, and other instructions for the site tour.

Directions to the site and a picture of the south parking lot map are provided on the procurement website as a separate attachment.

**ONE-ON-ONE SESSIONS – Thursday and Friday afternoon, September 21 and 22, 2023 (and if necessary, Wednesday, September 20)**

The one-on-one sessions will be held on September 21 and 22, 2023, following the conference and site tour, respectively. If needed, additional one-on-ones will be held on Wednesday, September 20, 2023.

One-on-one sessions will be held at the West Valley Volunteer Hose Company.

The address is:  
West Valley Volunteer Hose Company  
9085 NY-240  
West Valley, NY 14171

DOE will hold one-on-one sessions to obtain constructive feedback from interested parties or community partners regarding the WVDP Phase 1B procurement. The one-on-one sessions are an opportunity for interested parties to share their thoughts and/or provide suggestions on the Draft RFP and also to discuss the questions included in the cover letter to the Draft RFP. DOE will consider all input and will not attribute the input received to any participant. DOE is not requesting, and will not accept, any marketing material or any information identified as business sensitive by the participating entity. Any presentation materials should be emailed to [wdpphase1b@emcbc.doe.gov](mailto:wdpphase1b@emcbc.doe.gov).

The time allotted for the one-on-one sessions will be limited to 30 minutes each and will be selected by registrants on a first-come first-serve basis based on the submittal of a completed registration. DOE will contact each participant via email with the specific information for their scheduled one-on-one session (if applicable).

**REGISTRATION**

Interested parties planning to attend the pre-solicitation conference, site tour, and/or one-on-one sessions shall fill-out and complete the [Registration Form](#) found on the procurement website. One representative shall complete the information for interested parties by 4:00 PM ET, **September 8, 2022**. Pre-registration is required and no additional registrants will be added after the registration deadline. All requests for information regarding registration pertaining to this announcement must be directed to the procurement mailbox at [wdpphase1b@emcbc.doe.gov](mailto:wdpphase1b@emcbc.doe.gov). For time sensitive questions, you may contact LeAnn Brock, Contracting Officer at [leann.brock@emcbc.doe.gov](mailto:leann.brock@emcbc.doe.gov).

**GENERAL INFORMATION**

Attendance at the pre-solicitation conference and one-on-one sessions is voluntary. The Government will not reimburse any entity for expenses related to attendance at these activities.

None of the information stated or presented during the pre-solicitation conference should be construed as a revision to the Draft RFP unless issued in an amendment. Information provided is at a summary level and is subject to change. The written terms and conditions of the Final RFP, once released, will govern over any information presented.

DOE looks forward to continued engagement with the community, industry and other interested parties in a transparent and collaborative manner throughout the WVDP Phase 1B procurement process.