

FY2019-FY2020 Fee Determination Scorecard

Contractor: Navarro Research and Engineering, Inc.

Contract: Nevada Environmental Program Services (EPS)

Contract Number: DE-NA0002653

Award Period: 10/1/2018 – 1/31/2020

Basis of Evaluation: Performance-Based Award Fee Plan

The Nevada Environmental Program Services (EPS) is a Cost-Plus-Award-Fee (CPAF) contract as defined by the Federal Acquisition Regulation (FAR). This fee is available to the Contractor for the completion of implicit performance in areas of business relations, management of key personnel/subcontracts, cost control, schedule, quality of product or service, health and safety and explicit completion of deliverables or milestones. The fee is earned based on an annual evaluation of the Contractor's performance after issuance of the Award Fee Determination (AFD). The total available fee for each contract year is identified in Section B, *Services and Prices/Costs*, of the contract. This fee scorecard highlights the award fee earned by the Contractor for the evaluation period: October 1, 2018 – January 31, 2020.

Available fee for the EPS contract is comprised of two components: Award fee and Incentive fee. The award fee is comprised of subjective evaluation measures focusing on implicit performance in areas of business relations, management of key personnel/subcontracts, cost control, schedule, quality of product or service, and health and safety as identified in the Performance-Based Award Fee Plan, contract section J, Attachment J-G, Part I. The total available award fee for this period was \$490,618.

The objective incentive fee measures consist of explicit deliverables or milestones that the Contractor must complete to earn fee as identified in the Performance-Based Incentive Fee Plan, Contract Section J, Attachment J-G, Part II. The total available objective performance incentive fee for this period was \$719,680.

The table below highlights, in more detail, the total available fee and total fee earned as described in the AFD issued by the Fee Determining Official.

	Available	Earned	% of Available Fee Earned
Award fee	\$490,618	\$441,556	90%
Incentive fee	\$719,680	\$716,569	99%

Summary of Performance-Based Award Fee:

The Environmental Management (EM) Nevada Program evaluates and scores the Contractor's performance at the end of the evaluation period using Attachment B, Management Effectiveness Evaluation, of the Performance-Based Award Fee Plan.

Award Fee Adjectival Rating:

Business Relations – Excellent

Management of Key Personnel/Subcontracts – Excellent

Cost control – Excellent

Schedule – Very Good

Quality of Products or Service – Very Good

Health and safety – Excellent

Notable Achievements:

Navarro has demonstrated outstanding collaboration with the EM Nevada Program and the EM Consolidated Business Center (EMCBC) in contract, procurement, and project management.

Navarro was instrumental in the planning and execution of the EM Nevada move from the Nevada Support Facility to the Molasky Corporate Center. Navarro also provided excellent response to the Radioactive Waste Acceptance (RWAP) issues and events while ensuring that mission commitments were met.

Navarro proposed long-term groundwater monitoring requirements for the Rainier Mesa/Shoshone Mountain and Yucca Flat/Climax Mine area which will result in a cost and schedule savings for the EM Nevada Program, providing invaluable support.

Navarro has identified key opportunities in savings throughout the evaluation period and continues to find opportunities for cost savings that benefit the EM Nevada Program without lowering the technical standard.

Navarro completed the Nuclear Fuel Services Corrective Action Plan/Supplemental Environmental Program to meet regulatory commitments ahead of schedule and 9 months ahead of the regulatory deadline.

Navarro resumed the real-time radiography process for waste verification. Significant collaboration and lessons-learned have been identified, captured, and integrated into the process. These efforts provide the EM Nevada Program with greater assurance of waste compliance by generators.

Navarro continues to demonstrate outstanding safety, health, and radiological performance. There were no injuries, exposures, or lost workday accidents in this rating period. Additionally, Navarro safely and efficiently completed extensive follow-on activities within a remote high-hazard area including heavy equipment and high radiological contamination areas with no lost-time accidents, injuries, or radiological issues.

Areas for Improvement:

There were no significant or notable deficiencies identified during the rating period. Areas of improvement identified during the period included timely completion of non-incentivized products, resolution of information systems access issues, and implementation of a comprehensive electronic waste profile review and approval process.

Performance Measure (Name and Number)	Milestone Number and Description	Due Date	Available Fee	Date Delivered	Date Navarro Letter Sent to COR	Validation Date	CO Approval Date	Fee Earned
#1 - Program Integration	3. Complete post-move inventory and provide detailed inventory report to DOE EMCBC	10/31/19	5,731.00	10/23/19	12/18/19	12/20/19	01/30/20	5,731.00
#5 - RWAP	2. Finding of Alleged Violation (FOAV) Corrective Action Completion	10/31/19	4,000.00	10/15/19	12/18/19	01/14/20	01/30/20	4,000.00
#4 - Soils	1. Complete Clean Slate II and III revegetation	11/29/19	12,511.00	12/19/19	02/20/20	03/02/20	03/31/20	9,400.00
#1 - Program Integration	1. Complete a database utilization study to identify key changes, deletions, and additions to Programmatic data sharing needs	12/16/19	22,438.00	12/16/19	02/20/20	03/24/20	03/31/20	22,438.00
#1 - Program Integration	2. Deliver a DRAFT Consolidate EM Environmental Program Services (EPS) Quality Assurance Program document encompassing all programmatic scope elements	12/20/19	20,000.00	12/16/19	02/20/20	03/24/20	03/31/20	20,000.00
#3 - UGTA	1. Complete a technical assessment and gap analysis of the closure status of UGTA CAUs	12/20/19	20,000.00	12/18/19	02/20/20	02/26/20	03/31/20	20,000.00
#3 - UGTA	2. Deliver Preliminary DRAFT "X" Closure Report for CAU 97: Yucca Flat/Climax Mine	12/20/19	40,000.00	12/18/19	02/20/20	02/26/20	03/31/20	40,000.00
#2 - Industrial Sites / Long-Term Monitoring	2. Submit Letter Report documenting FY20 revegetation activities to the EM Nevada Program	01/15/20	2,003.00	01/15/20	02/20/20	03/17/20	03/31/20	2,003.00
#5 - RWAP	1. Risk-Based Analysis	01/15/20	30,000.00	01/09/20	02/20/20	03/02/20	03/31/20	30,000.00
#2 - Industrial Sites / Long-Term Monitoring	3. Transfer of TTR/NTTR site to Legacy Management	01/17/20	5,977.00	01/15/20	02/20/20	03/17/20	03/31/20	5,977.00
#3 - UGTA	3. Complete Geochemistry Evaluation Report	01/17/20	2,939.00	01/17/20	02/20/20	02/26/20	03/31/20	2,939.00
#2 - Industrial Sites / Long-Term Monitoring	1. Defense Program (DP)/National Nuclear Security Administration (NNSA) Reporting	01/20/20	6,000.00	11/22/19	12/18/19	01/09/20	01/30/20	6,000.00
#1 - Program Integration	#2. Strategic Communications	02/28/19	6,656.00	02/26/19	05/07/19	05/28/19	06/05/19	6,656.00

#2 - Industrial Sites / Long-Term Monitoring	#1. Submit the Final Post-Closure Inspection Reports for Closed Corrective Action Units to the EM Nevada Program as identified in the metrics	06/05/19	15,000.00	05/29/19	08/28/19	09/18/19	10/01/19	15,000.00
#3 - UGTA	#6. Long-Term Monitoring/UGTA	06/28/19	25,000.00	06/19/19	08/28/19	09/04/19	10/01/19	25,000.00
#2 - Industrial Sites / Long-Term Monitoring	#2. Defense Programs (DP)/National Nuclear Security Administration (NNSA) Reporting	07/17/19	10,000.00	07/09/19	10/23/19	11/12/19	12/04/19	10,000.00
#3 - UGTA	#1. Corrective Action Unit (CAU) 99: Rainier Mesa Closure	08/21/19	67,620.00	08/15/19	10/23/19	11/01/19	12/04/19	67,620.00
#3 - UGTA	#2. Annual Sampling Report	08/21/19	10,000.00	08/06/19	10/23/19	11/01/19	12/04/19	10,000.00
#5 - RWAP	#3. Low-Level Waste (LLW)/Mixed Low-Level Waste (MLLW) Planning and Forecasting	08/29/19	15,000.00	08/29/19	10/23/19	11/13/19	12/04/19	15,000.00
#1 - Program Integration	#3. Complete implementation of Microsoft Office 365 and setup of Entrust Certificates for all Navarro users	08/30/19	1,097.00	08/26/19	10/23/19	11/19/19	12/04/19	1,097.00
#4 - Soils	#3. Assemble documentation for remaining non-groundwater remediation work	08/30/19	15,000.00	08/14/19	10/23/19	11/13/19	12/04/19	15,000.00
#5 - RWAP	#1. Verification Review	08/30/19	30,000.00	08/28/19	10/23/19	11/13/19	12/04/19	30,000.00
#4 - Soils	#2. CAUs 413/414: Cleans Slate II and III Equipment Disposition	09/27/19	20,000.00	09/25/19	10/23/19	11/13/19	12/04/19	20,000.00
#1 - Program Integration	#1. Contractor Assurance System	09/30/19	15,000.00	07/17/19	10/23/19	11/19/19	12/04/19	15,000.00
#1 - Program Integration	#4. Coordinate move of EM Nevada Program to new facility	09/30/19	8,250.00	09/30/19	10/23/19	11/19/19	12/04/19	8,250.00
#2 - Industrial Sites / Long-Term Monitoring	#3. Submit Letter Report documenting FY 2019 revegetation activities to the EM Nevada Program	09/30/19	5,923.00	09/25/19	10/23/19	11/12/19	12/04/19	5,923.00
#2 - Industrial Sites / Long-Term Monitoring	#4. Transfer of TTR/NTTR sites to Legacy Management	09/30/19	7,001.00	09/25/19	10/23/19	11/12/19	12/04/19	7,001.00
#3 - UGTA	#5. CAU 101/102: Central/Western Pahute Mesa Changes to Closure Approach	09/30/19	65,000.00	09/23/19	10/23/19	11/01/19	12/04/19	65,000.00
#3 - UGTA	#3. CAU 98: Frenchman Flat Post-Closure Monitoring Report and Sampling	09/30/19	30,000.00	07/17/19	10/23/19	11/01/19	12/04/19	30,000.00
#5 - RWAP	#2. Finding of Alleged Violation	09/30/19	37,719.00	09/25/19	10/23/19	11/13/19	12/04/19	37,719.00

	(FOAV) Corrective Action Completion							
#4 - Soils	#1. Corrective Action Unit (CAU) 414: Clean Slate III Closure	09/27/19	95,402.00	09/17/19	10/23/19	11/13/19	12/04/19	95,402.00
#4 - Soils	#4. Submit final authorized limits document to EM NV and NNSA/NFO for approval	30 days after comment receipt	3,413.00	06/17/19	10/23/19	11/13/19	12/04/19	3,413.00
#3 - UGTA	#4. CAU 97: Yucca Flat/Climax Mine Closure	30 days after comment receipt	65,000.00	07/16/19	10/23/19	11/01/19	12/04/19	65,000.00
Total Fee/Fee Earned			719,680.00					716,569.00