

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

1. DATE OF ORDER 9/20/2022	2. CONTRACT NO. (If any) 89303322DEM000085	6. SHIP TO:		
3. ORDER NO. 89303322FEM400309		4. REQUISITION/REFERENCE NO. 89303322REM000098		a. NAME OF CONSIGNEE  Environmental Management - Los Alamos (EM-LA)
5. ISSUING OFFICE (Address correspondence to)  EMCBC U.S. Department of Energy EM Consolidated Business Center 550 Main Street, Room 7-010 Cincinnati OH 45202				b. STREET ADDRESS EM-LA Trinity Office 1200 Trinity Drive Suite 400, Los Alamos, NM 87544
7. TO: a. NAME OF CONTRACTOR S&K Mission Support, LLC			f. SHIP VIA	
b. COMPANY NAME			8. TYPE OF ORDER	
c. STREET ADDRESS			<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR:  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY	e. STATE	f. ZIP CODE	Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
9. ACCOUNTING AND APPROPRIATION DATA See Schedule			10. REQUISITIONING OFFICE	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT	
<input type="checkbox"/> a. SMALL	<input type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	
<input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED	<input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM		<input type="checkbox"/> h. EDWOSB		Destination
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION Destination	b. ACCEPTANCE Destination				

**17. SCHEDULE (See reverse for Rejections)**

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME		OR for EMCBC				\$
	b. STREET ADDRESS (or P.O. Box)		U.S. Department of Energy Oak Ridge Financial Service Center P.O. Box 6017				\$
c. CITY		d. STATE	e. ZIP CODE				
Oak Ridge		TN	37831				

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Patricia Davies TITLE: CONTRACTING/ORDERING OFFICER
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Technical Assistance Contracts for EM Field Sites (Site TACs)  
Solicitation 89303322DEM000085/89303322FEM400309

## **Task Order 1**

**Environmental Management – Los Alamos Field Office (EM-LA)**

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## Section B - Supplies or Services and Prices/Costs

This Task Order work shall be performed under Contract Line Item Number (CLIN) 01000 of the Technical Assistance Contracts for Environmental Management (EM) Field Sites Master Indefinite Delivery/Indefinite Quantity (IDIQ) Contract (herein referred to as the Master IDIQ Contract). Section B of the Master IDIQ Contract is incorporated by reference with the exception of clauses applicable to Fixed-Price Task Orders, and is revised for purposes of this Task Order with the information below specifically identified for this task.

### B.1 DOE-B-2012 Supplies/Services Being Procured/Delivery Requirements (Oct 2014)

The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this Task Order as furnished by the Government) and otherwise do all things necessary for, or incident to, the performance of work as described in Section C, Performance Work Statement (PWS) under this Task Order.

### B.2 Type of Contract

(a) DOE-B-2008 Time and Materials (T&M) Task Order: This is a Time and Materials Task Order that will be issued against the following CLIN:

**Table B-1: Task Order CLIN Structure**

CLIN	ITEM DESCRIPTION	TASK ORDER CEILING VALUE	TASK ORDER PERIOD OF PERFORMANCE
0001	EM-LA Site Technical Assistance	\$4,790,722.00	Twelve (12) months from date of Notice to Proceed
0002	EM-LA Site Technical Assistance	\$2,455,663.70	Six (6) months from end of the first 12 months

\*Not expected to exceed \$10M. Based on historical data, estimated cost for an eighteen (18) month period has been \$7.4M. Funding is subject to Congressional and Departmental funding authorization.

(b) The Contractor shall be reimbursed under this T&M Task Order for the cost of materials, supplies, equipment, travel, or other direct costs in accordance with applicable cost principles contained in the contract clause at FAR 52.216-7, *Allowable Cost and Payment*. The estimated cost of materials, supplies, equipment, travel, or Other Direct Costs (ODCs) for this task order is \$705,000.

(c) The total value of this task order is \$7,246,385.70 based on Table B-2 below:

**Table B-2: Total Task Order Value**

CLIN	Description of Services	Estimated DPLH	Price
0001	EM-LA Site Technical Assistance Task Order		

	Technical Assistance Labor	<b>DOE- Provided Section J, Attachment J8 of this Task Order</b>	\$6,094,768.20
	Other Direct Costs (Travel, Material, Training, Misc.)		<b>\$1,057,500</b>
	Prime Contractor Indirect Cost <sup>1</sup>		\$94,117.50
	<b>CLIN 01000 Total</b>		
<sup>1</sup> The indirect ceiling rates in Section B.4 for Years 1 through Year 2 will be applied to ODCs for each year to establish Offeror fill-in for Indirect Costs.			

(d) Section J, Attachment J8 of this Task Order incorporates the Fully Burdened Labor Rates applicable for ordering and the estimated Direct Productive Labor Hours (DPLH) for the period of performance. While the estimated DPLH have been established for each labor category, these DPLH are only estimates, and therefore during the course of performance, actual DPLH may vary from estimated DPLH. The Contractor shall not be bound to deliver the DPLH by labor category in strict accordance with this Task Order, but shall instead, be authorized to interchange DPLH within the approved labor categories and manage the total ceiling price for labor. Any utilization of DPLH in excess of the estimated DPLH for any given labor category requires the contractor provide written notice to the Contracting Officer 10 business days in advance. The advance notification requirement applies to the initial instance such a situation occurs for each labor category.

(e) Payment for the DPLH provided, and materials, supplies, equipment, travel, or other direct costs, if any, shall be made in accordance with FAR 52.232-7, *Payments Under Time-and-Material and Labor Hour Contracts*.

### B.3 Non-Labor Cost-Indirect Ceiling Rate

The Contractor is entitled to apply an indirect rate to all non-labor costs for any issued Time-and-Materials Task Orders in accordance with the ceiling rates provided in the table below. The percentage specified is considered a ceiling rate. The Contractor's actual rates, up to the ceiling rate, will be applied for any issued Time-and-Material Task Orders. The Contractor's reimbursed indirect rate shall be supported by the Contractor's accounting system. If the Contractor is unable or does not segregate indirect rates with an allocation base containing non-labor costs, the Contractor is not entitled to any applied indirect rates to non-labor costs incurred.

**Table B-3: Non-Labor Indirect Ceiling Rates**

	<b>Year 1</b>	<b>Year 2</b>
<b>Ceiling Rate</b>	8.9%	8.9%
<b>Description of Allocation Base (e.g. Material,</b>	Applied to Base ODC Dollars	Applied to Base ODC Dollars

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Subcontract, etc.)		
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**B.4 DOE-B-2013 Obligation of Funds (Oct 2014)**

(a) Pursuant to the clause of this Contract in FAR 52.232-22, *Limitation of Funds*, total funds in the amount(s) specified below are obligated for the payment of services rendered. It is estimated that this amount is sufficient to cover performance through the date(s) shown below.

**\$2,279,745.00**

## **Section C - Performance Work Statement**

### **C.1 OVERVIEW AND BACKGROUND**

#### **Background and Work Scope Summary**

The purpose of this task order is to provide necessary technical and administrative services in support of the Environmental Management (EM) Los Alamos Field Office (EM-LA).

Established in 1989, the Department of Energy's (DOE) Office of EM is charged with addressing the environmental legacy of over 50 years of nuclear weapons production and government sponsored research. Since its inception in 1943, when the United States Army Manhattan Engineer District was established for the development and assembly of an atomic bomb, the Los Alamos National Laboratory (LANL) has fulfilled numerous DOE missions including nuclear weapons design and testing; high explosives research, development, fabrication, and testing; chemical and material science research; electrical research and development; laser design and development; and photographic processing. Weapons production and energy sponsored government research at the LANL has resulted in the release of hazardous wastes, hazardous waste constituents, mixed waste, radiological and transuranic (TRU) wastes, and groundwater contaminants, toxic pollutants, and explosive compounds into the soils, sediments, and groundwater.

DOE EM is a tenant program on the LANL site as executed through the EM-LA program and personnel. The National Nuclear Security Administration (NNSA) is the landlord at LANL and their Management and Operating (M&O) Contractor maintains site-wide infrastructure.

Ultimately, EM is responsible for cleaning up and remediating the effects from these historical operations as part of the legacy waste remediation. EM is not, however, responsible for the environmental effects or impacts of current LANL operations.

The majority of EM's cleanup work at LANL is driven by regulatory compliance agreements, DOE radiological regulations, and permits issued by various agencies. Foundational agreements include the:

- 2016 Compliance Order on Consent between the New Mexico Environment Department (NMED) and LANL (Consent Order), which governs the cleanup of legacy contaminant releases to the environment and based on Resource Conservation and Recovery Act (RCRA) requirements;
- 2010 National Pollutant Discharge Elimination System (NPDES) Individual Permit for Stormwater, NM0030759, issued by the U.S. Environmental Protection Agency (EPA);
- 2012 Framework Agreement, TA-54, MDA-G Transuranic Waste Removal, which changed the relative priorities of transuranic waste disposition relative to Consent Order work scope; and
- Los Alamos National Laboratory Hazardous Waste Facility Permit, <https://www.env.nm.gov/hazardous-waste/>, which addresses the operations of Treatment, Storage, and Disposal Facilities (TSDF) for EM at TA-54, MDA G.



Other regulatory drivers include the Federal Facility Compliance Act-based Site Treatment Plan (STP), environmental permits, closure plans, Federal and State of New Mexico regulations, Records of Decision (ROD) and other implementing documents. Although most of the environmental permits are issued to the LANL landlord as operator or owner/operator, the EM legacy environmental cleanup activities will have to comply with those permit provisions, as if EM was a co-owner with NNSA.

Funding for the LANL EM legacy waste cleanup and remediation will be through EM distribution channels. The LANL EM legacy waste cleanup and remediation will focus equally on reducing risks to workers, the public, and the environment.

Technical assistance required by this Performance Work Statement (PWS) consists of quality assurance (QA) support, technical oversight, management support, and administrative operations support of all EM-LA program areas. QA, technical oversight, and management/administrative support needs and deliverables shall be determined, scheduled, and led by EM-LA federal staff. The Contractor shall provide technical assistance necessary to support all EM-LA program areas.

Contractor personnel shall be expected to perform the activities described in this PWS with minimum oversight and guidance by EM-LA personnel, while in compliance with all applicable EM-LA procedures. The Contractor shall ensure that duties are performed in a competent, professional manner that meets established milestones and adheres to schedules as established by the EM-LA. Work products are expected to be thorough, timely, accurate, appropriately documented, and comply with established criteria. Some work products will include highly sensitive information and recommendations. The Contractor shall maintain the confidentiality of information as dictated by the requesting federal party and overall DOE standards of ethics and professional behavior.

The Contractor shall appoint a working Program Manager to serve locally in Los Alamos, New Mexico as the primary interface to the DOE Contracting Officer (CO) and Contracting Officer's Representative (COR). The Contractor's working Program Lead shall have supervisory control over the Contractor's employees assigned to perform work under this PWS.

DOE reserves the right to down-size the technical support requirements if/when DOE hires personnel with the requisite expertise. Additionally, if the Contractor's performance in certain areas is deemed problematic or unacceptable, DOE reserves the right to remove that work from this contract and obtain the services another way.

### **Location of Work**

Work activities shall be performed at either the EM-LA Trinity Office (1200 Trinity Drive Suite 400, Los Alamos, NM 87544), or other EM-LA owned facilities. At the discretion of the designated Contractor Program Manager with approval from the Contracting Officer, specific tasks may be performed at a contractor supplied location away from the Trinity office and/or Pueblo Complex or other locations as required by the Government.

## **C.2 TRANSITION ACTIVITIES**

### **C.2.1 Incoming Transition Activities**

The Contractor shall execute the transition of support activities from the incumbent contractor. The Contractor shall develop and provide a Transition Plan to the EM-LA Contracting Officer. The Contractor shall submit the plan for DOE approval 5 calendar days after issuance of the task order that includes transition activities. The Transition Plan shall include:

- (a) A schedule and description of the activities necessary to transition the work from the incumbent contractor in a manner that (1) ensures that all work for which the Contractor is responsible under the contract is continued without disruption; (2) provides for an orderly transfer of resources, responsibilities, and accountability from the incumbent contractor; and (3) provides for the ability of the Contractor to perform the work in an efficient, effective, and safe manner.
- (b) Addresses how all Government property, including Government furnished and contractor-acquired property (i.e. materials), and associated records, currently assigned to the incumbent contractor, will be transferred to the Contractor during the transition period.
- (c) Coordination with other site contractors to ensure continuation of services by the Contractor to ensure there is no loss or degradation of the services that are provided to DOE and its contractors.

The Contractor is responsible for performing due diligence to ensure that all activities, deliverables, and actions to be completed by the end of the transition identified in the PWS are included in the Transition Plan.

The Contractor shall put into place any agreements it deems necessary between it and other site contractors/subcontractors for provision of services. Any agreement that requires DOE consent shall be subject to a 14-calendar day review and approval period unless a longer review/approval period is warranted due to the size and complexity of the document.

### **C.2.2 Outgoing Transition Activities**

The Contractor recognizes that the support services covered by this contract are vital to accomplishing the EM-LA mission and shall be maintained without interruption, both at the commencement (as described in Section C.3.4.4.1 Transition Activities) and at the expiration of the Task Order (as described in this section) or upon assumption of the function by the Government. Therefore:

- (a) The Contractor shall cooperate with a successor contractor or the Government by facilitating transition of its responsibilities, activities, records, Government Furnished Property, and all other information and materials as applicable, to the incoming contractor or the Government to ensure there is no interruption of the EM-LA function mission.
- (b) The Contractor shall cooperate with a successor contractor by allowing its employees to interview for possible employment after business hours. For those employees who accept

employment with the successor contractor, such employees shall be released in a coordinated manner to the successor contractor. The Contractor shall cooperate with the successor contractor with regard to the termination or transfer arrangements for such employees to ensure maximum protection of employee service credits and fringe benefits.

(c) This clause shall apply to subcontracts as approved by the Contracting Officer.

### **C.3 TECHNICAL ASSISTANCE ACTIVITIES**

#### **C.3.1 Project and Program Management and Project Controls Support**

##### **Management Activities**

The Contractor's Program Manager shall be responsible for the overall effective performance of the personnel provided to support the EM-LA program areas contained in this PWS. The Contractor shall provide experienced and qualified personnel to support EM-LA programs as described in the PWS. The working Program Lead will be responsible for supervision of the Contractor personnel, coordinating Contractor time and attendance approvals, addressing personnel issues, ensuring Contractor staff meet the minimum Qualifications specified in this Contract, and be the single point of contact to the EM-LA COR. The Program Lead shall develop work and staffing plans for all assigned tasks and provide monthly status reports on all activities to the COR. Additional strategic planning functions may be required.

##### **Project Controls Support Activities**

The Contractor shall provide experienced Project Controls Support personnel to support activities that include but are not limited to the following functions:

- Support analysis and subsequent ongoing maintenance review/updates of the EM-LA Lifecycle Baseline (LCB) and provide feedback to EM-LA management on Baseline Change Proposals (BCPs) in terms of appropriateness. The Contractor will be responsible for analyzing BCP for accuracy in content (using EM-LA BCP checklist for all BCPs); provide comparison cost analysis; review schedule impacts to include, cost estimate comparisons, adherence to project management principles and adherence to New Mexico Consent Order Milestones. Support the EM-LA Baseline Change Control Board and Blue Team with meeting minutes, contracting letters, charters, and BCP log. Review/analyze LC BCP for delineation between Operations, and execution of Capital Asset Projects, provide BCP checklist review for all BCP's, and provide recommendations for necessary program integration related to cost and schedule in accordance with DOE O 413.3B. Analyze the cleanup Contractor's Trending Issues meeting and provide preliminary cost/schedule impact analysis support to EM-LA.
- Analyze cleanup Contractor's monthly Earned Value Management Systems (EVMS) performance data including Variance Analysis Reports (VARs), schedule performance to include a thorough analysis of P6 xer file, schedule variances, cost variances and trend analysis. A monthly report shall be submitted to EM-LA with a complete analysis of the EVMS data with corrective actions.
- Provide and maintain a Federal Risk Register and Environmental Liability for the entirety of the environmental program lifecycle, review and analysis of the LCB and work with the

project staff to update the status for all federal risk mitigations, provide advice, cost estimates and recommendations, and revise the risk register monthly to correlate with the LCB. Integrate federal and contractor Risk Management Plans and Risk Assessment evaluations into Project Execution Plans. Review/analyze and update all Federal project related program risks to derive EM contingency amounts at the 80% confidence level for execution of Capital Asset Projects.

- Support in the development of DOE O 413.3B documents for the Baseline Programs, to include both planning and execution of Capital Asset and Operations Projects, through all Critical approval points. Contribute to the development of Project Execution Plans (PEP), Integrated Project Teams (IPT) Charters with tailoring as appropriate, Federal Risk Management Plans (RMP), Federal QA/QC and Safety elements, and Pre-EMAAB briefings. Assist in execution of approved Capital Asset Projects; to include review and analysis of monthly earned value and other cost/schedule information. Coordinate corrective actions for discrepancies/errors and provide recommendations to the cognizant federal EM-LA staffer for potential ways to improve on any degrading cost/schedule performance. Provide Independent Cost Estimates (ICE) for Baseline and Capital Asset Projects as requested.
- Prepare an integrated EM-LA activities and requirements schedule to include planned activities and known requirements for EM-LA staff actions and related external activity inputs, EM-LA designated milestones, and EM-LA resource allocation. Schedule to be annual based with 3 month executive look-ahead summary and 1 month staff level look-ahead. Schedule to be updated weekly.

### **C.3.2 Records Management/Documentation, Graphics, and Reproduction Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.3 Training Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.4 Information Technology and Communications Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.5 Safeguards and Security Support**

### **Emergency Management, Continuity of Operations, and Security Program Support**

The Contractor shall provide Emergency and Security Management Support to maintain (1) a stand-alone emergency management plan that meets the requirements of the DOE Emergency Management Order for the EM-LA facilities, (2) a coordinated emergency management program for the EM-LA cleanup contractor(s)'s operational activities, and (3) a coordinated approach for emergency management where contractors performing work under the cognizance of EM-LA conduct activities that occur in the NNSA M&O Contractor operational control areas. The plan(s) shall include all of the aspects of the DOE Order including annual updates, training & drills, an Emergency Response Organization off-site agency coordination and interfaces, emergency medical support, etc.

The Contractor shall provide subject matter expertise support to ensure that EM-LA essential functions (EFs) continue to be performed during a wide range of emergencies, including localized acts of nature, accidents, technological, or attack-related emergencies. The Contractor shall maintain and implement Continuity of Operations (COOP) protocols and requirements for EM-LA staff and support contractors, such that EM-LA can continue to function during emergencies, such as Government shutdowns and wildfire caused evacuations of the local community (which has happened several times in the last ten years).

The Contractor shall ensure the COOP addresses the physical security needs of EM-LA such that building security and access to EM operational control Area G and TA-21, and all other necessary work areas is maintained.

### **C.3.6 Public Affairs/Community Relations Support**

#### **Public Affairs Support Activities**

The Contractor shall provide a Public Affairs Specialist to support the EM-LA local, State and Federal stakeholders. Activities include but are not limited to weekly reports on public affair activities to DOE HQ, briefings to EM-LA stakeholders, coordination of site tours, maintenance of the EM-LA website content, and ensuring consistency of the message to all stakeholders. Additionally, the public affairs support requires coordinating required EM-LA documents through the approval process with DOE Headquarters Communications and Management offices.

#### **Northern New Mexico Citizen's Advisory Board (NNMCAB) Activities**

The Contractor shall facilitate EM-LA public outreach activities by providing the administration of the NNMCAB which supports EM-LA's commitment to garnering significant community input, involvement, and assistance throughout the environmental cleanup process. The NNMCAB, which is a group of citizen volunteers that provide recommendations to the DOE on EM funded projects, is a key component of the EM-LA's role in managing environmental projects at LANL. This work will be performed by the Contractor provided NNMCAB Executive Director and NNMCAB Executive Assistant.

The EM-LA Deputy Designated Federal Official(s) (DDFOs) serve as the federal programmatic leads for the NNMCAB Executive Director, NNMCAB Executive Assistant and all CAB activities. The DDFOs, with consultation of the COR, shall approve schedules, tours, agendas, membership, presentations, and all other associated activities for the CAB. The DDFO's also serve as the CAB liaisons for the CAB chairs, members, and contractor administrative staff with EM-LA and EM Headquarters.

The Contractor shall support the following specific NNMCAB activities that are not all inclusive:

- Obtaining stakeholder input on environmental restoration (ER), waste management (WM), environmental monitoring and surveillance and other environmental issues funded by or

within the mission of EM.

- Assisting the CAB and its members in support of the CAB's mission that includes general office functions, budgeting, communications, advanced computer skills, documentation organization, library archiving, word processing, teleconferencing, etc. Maintain EM-LA Contract Requirements in relation to the Work Authorization System.
- Providing administrative support (that may require travel) for the CAB bi-monthly board meetings, committee meetings, and other working groups to include a minimum of six (6) bi-monthly meetings or retreat meetings, workshops, seminars, field trips, tours of LANL, national meetings, committee, and subcommittee meetings of all standing committees (presently two) and ad-hoc committees. Provide seven (7) days of professional facilitation services each year, one (1) day for the Annual Retreat and six (6) days for the board meetings. Professional facilitation shall be by a person certified in facilitation, or who has substantial facilitation experience. The Contractor shall setup and operate or subcontract the microphone sound system at the bi-monthly meetings and retreat meetings.
- Providing support to EM-LA's outreach that continues to foster and strengthen working relationships, rapport and credibility between CAB members and DOE staff and managers, EM-LA prime contractor staff and managers, EPA staff and managers, and NMED staff and managers. Assist with delivery of responses to requests and recommendations by the CAB to the above federal and state agencies.
- Making all travel arrangements for CAB members, pre-approved by the COR or CO.
- Submitting brief written reports summarizing each outreach activity: radio, visits to local schools, governments, etc. including the medium, location, audience, focus of the CAB presentation, topic, questions raised and issues of concern of the public/audience, and a follow-up to see whether the presentation was effective and the general view of the CAB in the eyes of the audience.
- Submitting semi-annual public newsletters and annual reports through the DDFO and COR for approval to DOE Headquarters in compliance with Federal Advisory Committee Act reporting requirements and to the CAB's established mailing list.
- Maintain office space for and manage the hard-copy documents related to the environmental investigation and remediation of LANL legacy cleanup activities within the LANL Public Reading Room (currently located in Pojoaque, New Mexico). Hard-copy documents will be provided for the Public Reading Room by the EM-LA cleanup contractor and by the NNSA M&O Contractor.

### **C.3.7 Property Management Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.8 Environmental Support**

#### **Environmental Compliance Activities**

EM-LA environmental cleanup work at LANL is driven by regulatory compliance agreements and permits issued by various agencies. The environmental compliance program must ensure that EM environmental cleanup activities are conducted in compliance with these agreements and permits including: RCRA; the NPDES; 2016 Consent Order Work scope; and the LANL Hazardous Waste Facility Permit.

Other regulatory drivers include the Federal Facility Compliance Act-based STP, environmental permits, closure plans, Federal and State of New Mexico regulations, RODs, and other implementing documents. Although most of the environmental permits are issued to the LANL landlord as operator or owner/operator, the EM legacy environmental cleanup activities will have to comply with those permit provisions, as if EM was a co-owner with NNSA.

In support of this program area, the Contractor shall provide an appropriately qualified and experienced Environmental Compliance Specialist to routinely support the following environmental compliance activities:

- Provide technical support for oversight of activities required by the RCRA permit and other associated permits;
- Provide RCRA environmental regulatory interpretations;
- Conduct RCRA environmental regulatory research;
- Provide advice and strategy on NMED interaction and correspondence;
- Review annual change reports and supporting analyses;
- Provide support in addressing EPA and stakeholder concerns;
- Provide technical support for activities related to environmental monitoring activities;
- Support independent peer reviews; and
- Conduct environmental regulatory research.

The Contractor shall also provide compliance support of other applicable environmental laws and regulations as follows:

- Support implementation of environmental and regulatory compliance programs, including the Environmental Management System;
- Provide technical and administrative expertise for performing management assessments of environmental and regulatory compliance programs;
- Provide technical and administrative expertise in evaluating radiological air monitoring and sampling, volatile organic compound (VOC) monitoring and sampling, and hydrogen and methane monitoring and sampling, and provide periodic reports resulting from these programs;
- Provide review, advice and strategy concerning environmental, regulatory compliance, Toxic Substances Control Act (TSCA), and NEPA issues as requested;
- Support environmental and regulatory permitting/permit modification activities;
- Produce documents associated with every activity performed; and
- Review, analyze and/or evaluate plans, procedures, and other applicable environmental compliance documents, including the Annual Site Environmental Report, the Semi-Annual VOC Monitoring Report, and the Biennial Environmental Compliance Report.

The Contractor shall provide Policy and Regulatory Advisory support services to support, but not limited to, the following activities:

- To provide services which may include, but are not limited to, the following primary responsibilities: support, advise, and support DOE in the areas of Senior Regulatory Negotiations & Compliance (Hazardous and Radiological), Organizational Management, Senior Level Project Reviews (Internally & Externally), regulatory strategy, DOE policy

implementation, environmental management execution, strategic planning, lifecycle baseline oversight, Waste Control Specialist (WCS) strategy, environmental compliance activities, and public and regulatory stakeholder communications/briefings.

- Serve as a senior policy and program strategy advisor to support federal managers in areas environmental program and project strategy and execution.
- Program and technical reviews and oversight activities in accordance with DOE O 414.1, Quality Assurance.
- Provide Contractor performance evaluation for applicable prime Contractor.

In addition to the routine support outlined above, the Contractor shall provide, as needed, expert technical assistance in support of all other environmental compliance activities.

### **Natural Resource Damage Assessment (NRDA) Support**

The Contractor shall provide a Facilitator for all LANL Natural Resource Damage Assessment (NRDA) Trustee Council meetings and conference calls enabling meetings amongst diverse groups to occur. The facilitator selected must be accepted by consensus of the NRDA Trustee Council.

### **C.3.9 Quality Assurance Support**

The Contractor shall provide a QA Specialist to support two general areas: QA program plans and procedures development, maintenance, and evolution; and audit, surveillance, and oversight support for all EM-LA program areas.

### **QA Program Development, Maintenance, and Evolution**

The QA Implementation Plan (QAIP) is the QA program used by DOE at the EM-LA to implement the QA criteria defined in DOE O 414.1D, Quality Assurance. This QAIP governs EM-LA to assure quality achievement and performance in work activities.

The Contractor shall ensure that all work products produced as a result of providing support for this PWS and to the QA program comply with the EM-LA QA Program, procedures, and quality standards.

### **QA Audit, Surveillance, and Oversight Activities**

The EM-LA QA organization is responsible for QA auditing and oversight of all EM-LA program areas. The Contractor shall provide support to the EM-LA QA organization for both ongoing and intermittent activities by providing QA audit, surveillance, assessments, and oversight for the EM-LA program areas. The Contractor shall provide appropriately qualified an experienced QA auditor and technical expert to support all requested audits, surveillances, and oversight activities. The Contractor's QA Support Specialist will be expected to manage preparation of audit plans, checklists, and reports by audit team members; interface with regulators, the DOE, and contractor personnel; and manage audit teams with a number of observers. The Contractor's QA auditors and technical experts will be required to support audit, surveillance, or oversight activities to EM-LA procedures and quality standards. The



Contractor shall support QA audit, surveillance, assessments, and oversight activities in the following areas:

- TRU waste characterization, preparation for certification, and transportation;
- Waste handling operations, EM-LA site operations, and environmental monitoring activities;
- Assessment of environmental sample processing, laboratory activities and operations, and assessment of national laboratory support of EM-LA performance assessment modeling and data collection;
- Development and implementation of corrective action plans associated with EM-LA QA activities;
- Development of responses to oversight activities by other organizational areas within EM-LA; and
- EM-LA QA program areas and internal EM-LA quality-related activities and operations.

Additional quality assurance oversight activities are performed related to the following requirements documents:

- 10 CFR 830
- 29 CFR
- 36 CFR Part 1200
- 40 CFR
- 49 CFR
- DOE Order 414.1D
- DOE Order 226.1B
- NQA-1-2019

For each audit the Contractor shall document the results and findings in the EM-LA corrective action tracking system. The Contractor shall prepare and deliver a draft report for federal approval upon completion of corrective actions, and deliver a draft final report written upon closure of corrective actions resulting from findings or recommendations to EM-LA QA for approval and issuance. The Contractor shall verify closure of audit findings.

Depending on the audit, surveillance, assessments, or oversight activity, the Contractor shall provide QA auditors and technical experts to provide oversight support of the following areas, including but not limited to: characterization, packaging, and transportation of TRU and TRU-mixed waste; non-destructive assay; headspace gas analysis, real-time radiography, helium leak testing, acceptable knowledge (as defined by EPA in 40 CFR 194.2), and visual examination (VE) relevant to TRU waste; radiological material inventory determination and maintenance; radiological safety and contamination control, including dosimetry; radiological analytical laboratory practices; National Environmental Policy Act (NEPA) regulations; RCRA regulations; environmental monitoring; maintenance of operating plant systems and components, industrial safety; nuclear facility design, start-up, operation, maintenance, and safety; QA records and document control; data verification and validation; procurement quality; nonconformance control and corrective action processes; causal analysis; design control; supplier evaluations; commercial and quality level item

identification, control, handling, storage and shipment; control of measuring and test equipment; sample control; software design, operation, maintenance, and quality assurance (SQA); and statistical analysis.

### **Issues Management Support**

The Contractor shall provide an Issues Management Coordinator to support EM-LA in the area of issues management. The Contractor shall complete the following activities which include but are not limited to:

- Maintenance of activity logs, such as audit and surveillance logs;
- Evaluate the capability of the current EM-LA Issues, Collection, and Evaluation database and suggest enhancements to ensure its capability to perform trend analysis, to track corrective action status, regulatory finding status, and provide a status of management assessment findings, and identify repeating issues.
- Operation, maintenance, and if necessary development of additional or enhanced databases to perform trend analysis, to track corrective action status, regulatory finding status, and management assessment finding status;
- Recording and tracking of internal actions and issues
- Recording external audit and assessment findings
- Facilitating resolution of Corrective Action Plans (CAP)
- Reporting on progress
- Assessing Contractor completions
- Assessing issue trends
- Proposing and implementing CAPs for Issue Management
- Coordinating with EM-LA Federal staff and Prime Contractor staff for satisfactory program performance including metrics

### **C.3.10 Safety and Health Support**

#### **Occupational and Industrial Safety**

The Contractor shall provide a qualified and experienced Industrial Hygienist to support to EM-LA in its oversight of the EM-LA cleanup contractor(s)'s occupational and industrial safety program including: program management support, support in performance assurance/oversight, procedure development and reviews, assessment of qualifications and training, operations and logistics support, adequacy of hazard identification and controls for all work activities and potential release sites and provide support in the evaluation of off-normal events and employee concern investigations related to occupational/industrial safety issues. The Contractor shall support EM-LA in planning, coordinating, and evaluating activities necessary for the overall management of the Occupational and Industrial Safety program for all activities for which EM-LA has cognizance. The Contractor, in addition, may also provide support to EM-LA in evaluating the adequacy of subcontractor programs.

The Contractor shall support EM-LA in planned and unplanned surveillances, inspections, and assessments of the occupational and industrial safety policies and programs to control biological, chemical, physical, and ergonomic hazards and evaluate the adequacy of protection programs implemented at facilities, for equipment, and in field operations under

the cognizance of EM-LA. The Contractor shall identify non-compliances, findings, and deficiencies with the requirements of Regulations, standards, procedures, and methods, and document these as well as areas for improvement in a formal report for dissemination to the appropriate parties. The Contractor shall ensure that the results of all oversight activities are retained and tracked in the EM-LA corrective action tracking system to closure. Re-occurring non-compliances shall be recognized and additional efforts focused on providing recommendations for corrective actions to prevent re-occurrence. The Contractor shall perform verification assessments to ensure the adequacy and effectiveness of corrective actions. EM-LA key management personnel are to be briefed on any planned or current activities which may affect the safety of personnel as a result of facility operations, work processes, human-machine interfaces, or environmental conditions. The Contractor shall recommend appropriate measures to eliminate or control industrial and occupational hazards in all activities for which EM-LA has cognizance.

The Contractor shall develop and provide technical safety training/instruction to supervisors, employees, and/or unit safety representatives on a wide range of work operations areas, such as traffic safety techniques, proper storage of hazardous materials, confined space, lockout/tag out and building evacuation procedures.

#### **Integrated Safety Management System, Safety Culture, and Safety Conscious Work Environment Program Support**

The Contractor Industrial Hygienist shall provide subject matter expertise, when directed, to facilitate, develop, and obtain EM-LA approval for an Integrated Safety Management System (ISMS) that will bridge between the EM-LA and EM-LA cleanup contractor(s) for work within EM operational control areas and with the NNSA M&O Contractor for the environmental cleanup work within the NNSA M&O operational control areas. The Contractor, when directed, shall provide experienced subject matter expertise to facilitate and develop an ISMS to address the work activities of the EM-LA cleanup contractor(s) conducted in the operational control areas under its control and the operational control areas under the control of the NNSA M&O Contractor. The ISMS shall be of a sufficient quality, addressing all the DOE required aspects of an ISMS program, to obtain the approval of EM-LA.

The Contractor shall provide support, when requested, to facilitate and assist in the development of a strong safety culture within EM-LA and which includes the EM-LA cleanup contractor(s)/subcontractor(s) community at LANL. The Contractor shall assist in evaluating the culture and the work environment, developing recommendations for EM-LA management to improve the culture and work environment, such that all staff and contractors feel that management is looking out for them, that all staff and contractors feel comfortable in raising issues without fear of retaliation, that this safety culture begins to be recognized by the stakeholders and the EM-HQ program management.

#### **Field Operations Support**

The Contractor shall provide qualified and experienced Field Operations Specialists to provide support to the EM-LA senior technical representative (Facility Representative, as

defined in DOE-STD-1163-2011). On a routine basis, the Field Operation Specialist shall support the following activities:

- Evaluation of the operating contractor's construction and operating activities including evaluating contractor compliance with environmental, nuclear safety, operations, safety and health within a specified DOE Facility or facilities.
- Routine field oversight conducting daily on-site performance-based evaluation of facilities operations against contract required laws and regulations.
- Support the DOE Facility Representative regarding operational activities and problem identification, analysis resolution and tracking, and problem solving.
- In the event of abnormal event notifications and responses, provide periodic 24/7 on-call duties to support notification and investigation of facility upset conditions.

### **C.3.11 Radiological Protection Support**

#### **Nuclear Safety Activities**

The Contractor shall provide a qualified and experienced Nuclear Safety Specialist to support EM-LA site nuclear safety activities. On a routine basis, nuclear safety personnel shall support the following activities:

- Nuclear site safety basis document preparation.
- Review safety basis changes and act as the Safety Basis Review Team leader as appointed.
- Review and monitor underground retrieval activities and procedures.
- Review Unresolved Safety Question (USQ) determination reviews and related activities (such as perform USQ program assessments or review and provide recommendations on the USQ program document).
- Review and recommend on Documented Safety Analysis (DSA) and Technical Safety Requirements (TSR) preparation, development, and implementation.
- Author Safety evaluation reports.
- Perform independent Nuclear safety analyses and independent verification review processes.
- Conduct Safety assessments and/or walk-throughs.
- Support implementation, transition, and oversight for new EM-LA DSA.
- Technical assistance and nuclear safety advice to EM-LA technical and management staff.
- DOE Orders and regulations compliance support including 10 CFR 830, Subparts A and B.
- Support routine oversight walk-downs and assessments with reporting of information to EM-LA.

#### **Radiation Protection Activities**

The Contractor's Nuclear Safety Specialist shall support EM-LA's oversight of the EM-LA cleanup contractor(s)'s occupational radiation protection program including: program management support, support in oversight/performance assurance, procedure reviews and development, assessment of qualifications and training, operations and logistics support, radiological engineering support, external and internal dosimetry program oversight, and provide support in the evaluation of off-normal events and employee concern investigations

related to radiological issues. The Contractor shall support EM-LA in planning, coordinating, and evaluating activities necessary to the overall management of the EM-LA radiation safety programs to ensure compliance with 10 CFR 835, and DOE Order 458.1. The Contractor shall review radiation protection/health physics programs, plans, and procedures and assist in the development of local policies, plans, and procedures where necessary, to fully establish the radiation safety requirements for EM field activities, including evaluation of the EM-LA cleanup contractor(s)'s plans and procedures for radiological safety during transportation of radioactive materials and waste. The Contractor, in addition, may also provide support to EM-LA in evaluating the adequacy of subcontractor programs.

The Contractor shall support EM-LA plans, schedules, and conduct periodic inspections and evaluations for the following: facilities, equipment, and EM field operations including identifying deficiencies in the programs and variances to the radiation protection regulations and standards using a comprehensive knowledge of radiation protection regulations, standards, procedures, methods, and techniques.

The Contractor shall document and review inspection findings, initiate an appropriate program improvement based on findings, and prepare formal reports for dissemination to appropriate parties. The Contractor shall advise key managerial personnel of courses of actions affecting facility radiation safety operations, work processes and environmental conditions which impact on the radiation safety and exposure of personnel. The Contractor shall recommend appropriate measures to eliminate or control radiation hazards in field operations. The Contractor shall support EM-LA in planned and unplanned surveillances, inspections, and assessments of the radiation protection policies and programs, and evaluate the adequacy of the radiation program implementation at facilities, for equipment, and in field operations under the cognizance of EM-LA. The Contractor shall identify non-compliances, findings, and deficiencies with the requirements of Regulations, standards, procedures, and methods, and document these as well as areas for improvement in a formal report for dissemination to the appropriate parties. The Contractor shall ensure that the results of all oversight activities are retained and tracked in the EM-LA corrective action tracking system to closure. Re-occurring non-compliances shall be recognized and additional efforts focused on providing recommendations for corrective actions to prevent re-occurrence. The Contractor shall perform verification assessments to ensure the adequacy and effectiveness of corrective actions. EM-LA key management personnel are to be briefed on any planned or current activities which may affect the radiation safety of personnel as a result of facility operations, work processes, or environmental conditions. The Contractor shall recommend appropriate measures to eliminate or control radiation hazards in all field operations under the cognizance of EM-LA.

### **C.3.12 Waste Management Specialist Support**

The Contractor shall provide a qualified and experienced Waste Operations and Environmental Remediation Specialist to support EM waste operations for the following activities:

- Maintain a daily presence on the EM-LA site and attend meetings (such as Plan of the Day, Plan of the Week, and monthly project meetings) to observe and track the waste operations work performed by the EM cleanup contractor(s);

Technical Assistance Contracts for EM Field Sites (Site TACs)  
Solicitation 89303322DEM000085/89303322FEM400309

- Conduct oversight of EM waste operations activities including: operational observations, on-site compliance review, inspections, and assessments;
- Prepare written reports to document results of oversight activities and maintain communication with the DOE EM-LA staffer with primary responsibility for waste operations; and
- Perform related document reviews, procedure reviews and regulatory requirement reviews to ensure operations are conducted in compliance with requirements and notify the cognizant EM-LA staffer when non-compliances are identified.

In addition to specific routine support of EM-LA activities, the Contractor shall provide, as needed, expert technical assistance in support of all other TRU waste characterization, certification, and transportation activities. The Contractor shall provide the following support to include but not be limited to:

- National TRU waste management strategic planning
- TRU waste inventory and database management
- TRU waste disposition determination
- U.S. Nuclear regulatory Commission (NRC) Type B packaging design, testing, fabrication, maintenance, and operation
- U.S. Department of Transportation (DOT) container design, testing, fabrication, maintenance, and operation
- TRU and M/LLW waste transportation systems and processes, including motor carriers and equipment
- Local, Tribal, and Federal stakeholder engagement
- TSDF oversight and review including supporting the DOE Consolidated Audit Program (DOECAP)

The Contractor shall support EM-LA for the following program activities that include but are not limited to:

- Radiography; non-destructive assay; headspace gas analysis; analytical chemistry; helium leak testing; acceptable knowledge; VE and VE technique; packaging and transportation of TRU and TRU-mixed waste, including DOT regulations affecting shipment of hazardous and radioactive waste.
- Radioactive waste generator sites' waste characterization, certification, and transportation activities including: Nondestructive Examination (NDE) techniques and technologies; management of mixed radioactive material and/or waste; characterization of mixed radioactive waste to meet DOT and NRC transportation requirements; Waste Isolation Pilot Plant (WIPP) hazardous waste facility permit and WIPP waste acceptance requirements; field inspections and/or investigations and preparing reports relating to process knowledge, acceptable knowledge, waste stream definition, prohibited items, and waste stream approval process subject to RCRA and EPA requirements.
- Interpretation and application of DOT regulations affecting shipment of hazardous and radioactive waste; hazardous and radioactive long-haul carrier operations; design, manufacturing, and maintenance of specialized over the road trailers and equipment to support the transportation of hazardous and radioactive waste; maintenance and operations

procedures; field inspections and/or investigations and preparing reports relating to shippers, and shipments subject to the Hazardous Materials Regulations.

- Design and certification of containers and packaging's used for the transport of radioactive materials including: design, fabrication, certification, maintenance, and operation activities for NRC Type B packaging and DOT-7A Type A containers.

### **C.3.13 Administrative Support**

The Contractor shall provide an experienced Administrative Support Specialist for all primary EM-LA program areas. The Contractor shall provide appropriately experienced personnel to support various clerical and secretarial duties for a range of activities including: supporting general office routines; supporting specific programs and work with procedures for specific tasks; professional secretarial duties supporting large numbers of technical professionals; and executive assistant duties supporting management.

The Contractor shall provide administrative personnel, who at a minimum, are able to: follow clearly detailed procedures for the completion of repetitive clerical tasks performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file; opening mail; operating basic equipment (e.g., photocopier, facsimile, multi-line phone/voice mail systems); performing basic word processing and spreadsheet and database entry functions (e.g., maintaining correspondence logs, entering data into record databases, etc.); and intermittently serving as receptionist.

An intermediate to advanced working knowledge of office software programs is required. Routine assistance shall be required with development of electronic presentations, detailed electronic spreadsheets, and database management. Cross training for potentially all other areas of EM-LA business operations may be required.

The contractor shall provide experienced Program Analysts to provide support to include, but not limited to, the following:

- Support DOE assigned site
- Facilitate on-boarding and off-boarding activities
- Manage administrative functions of office by organizing office operations, controlling correspondence, supporting records management, and assigning and monitoring office functions.
- Monitor and oversee a broad range of communications and make scheduling determinations and recommendations to assigned senior Federal staff. Participate in and document meetings, conferences, etc.
- Develop, operate, and maintain issues collection and evaluate the database to perform trend analysis and tracking of corrective action completion status, regulatory finding status, and management assessment finding status.
- Facilitate resolution of Corrective Action Plans. Record and track internal actions and issues.
- Report on progress to attain completion of issues tracked in database.

- Other duties as assigned by management including, but not limited to procurement support, entry-level public affairs support, badging support, technical editing, or entry-level technical support.

### **C.3.14 Cost Estimator Support**

The Contractor shall provide a Cost Estimator to support EM-LA in reviewing cost estimates associated with BCPs and contract modifications from the EM-LA cleanup contractor(s). Reviews will validate the cost estimate for reasonableness. Cost estimator will also validate the LCB cost estimates for reasonableness ranging from stochastic to Determinist costs as appropriate, support the annual Environmental Liability calculations, and review and analysis of contract-change proposals (CCP's), contract directives and requests for equitable adjustments (REA's). Other activities the Contractor shall perform include but are not limited to:

- Maintain the LANL-EM Specific Labor Cost Library
- DOE Prime Contractor Specific Direct Cost Library
- Desk top instructions for putting together Independent Cost Estimates for EM-LA specific projects
- Process flow charts for the process
- Estimate request information
- Estimate tracking information and metrics collection documentation standards
- Project definitions and instruction on the methodology and use of estimate indirect costs. (E.g.escalation, fee's, overheads, contingency) This will provide consistency for future estimating efforts and provide clarity on means and methods
- Review cost estimates associated with plans and change proposals to ensure they are complete and achievable.

### **C.3.15 Emergency Management Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.16 Engineering Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.17 Fire Protection Engineer Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.18 Subject Matter Expert Support**

Section in IDIQ does not apply to this Task Order.

### **C.3.19 Technical Writer Support**

Section in IDIQ does not apply to this Task Order.



## **Section D - Packaging and Marking**

Section D of the Master IDIQ Contract is incorporated by reference.

## **Section E - Inspection and Acceptance**

Section E of the Master IDIQ Contract is incorporated by reference.

## **Section F - Deliveries or Performance**

Section F of the Master IDIQ Contract is incorporated by reference with the exception of clauses applicable to Fixed-Price Task Orders. Clause F.2 is revised for purpose of this Task Order with the information below, and supersede the corresponding clauses in Section F of the Master IDIQ.

### **F.2 DOE-F-2002 PLACE OF PERFORMANCE – SERVICES (OCT 2014)**

The place of performance for Task Order 1 shall be Los Alamos National Laboratory, Los Alamos, New Mexico.

In accordance with DOE EM policy, some tasks may be performed remotely (via telework or similar), from the Contactor's offices, the worker's residence, or elsewhere.

Some positions may also require occasional travel to perform work at conferences, training sessions, and briefings. Most such travel will be within the United States; rarely, international travel may be required.

## **Section G - Contract Administration Data**

Section G of the Master IDIQ Contract is incorporated by reference with the exception of clauses applicable to Fixed-Price Task Orders. Clause G.4 is revised for purposes of this Task Order with the information below, and supersedes the corresponding clause in Section G of the Master IDIQ.

### **G.4 DOE-G-2004 CONTRACT ADMINISTRATION (OCT 2014)**

(c) Information regarding correspondence and contact information is as follows:

- (1) Contract Specialist
  - (A) Name: Kenneth Johnson
  - (B) Telephone number: 513-401-2043
  - (C) Address: TBD
  - (D) Email address: Kenneth.johnson@emcbc.doe.gov
  
- (2) Contracting Officer
  - (A) Name: U.S. Department of Energy
  - (B) Telephone number: Patricia A. Davies

- (C) Address: TBD
- (D) Email address: patricia.davies@emcbc.doe.gov

(3) Contracting Officer's Representative

- (A) Name: U.S. Department of Energy
- (B) Telephone number: TBD
- (C) Address: TBD
- (D) Email address: TBD

(4) Site Technical Lead

- (A) Name: U.S. Department of Energy
- (B) Telephone number: TBD
- (C) Address: TBD
- (D) Email address: TBD

(5) Government Contract Administration Office

- (A) Name: U.S. Department of Energy
- (B) Telephone number: TBD
- (C) Mailing address: TBD
- (D) Email address: TBD

## Section H - Special Contract Requirements

Section H of the Master IDIQ Contract is incorporated by reference, with the exception of clauses applicable to Fixed-Price Task Orders, and is revised for purposes of this Task Order with the information below specifically identified for this task.

### H.33 DOE-H-2070 KEY PERSONNEL- ALTERNATE I (OCT 2014) REVISED

(a) Pursuant to the clause DEAR 952.215-70 entitled, *Key Personnel*, the required key personnel for this Task Order are identified below (Table H-1):

**Table H-1 - Key Personnel**

<b>Name</b>	<b>Position</b>
John Loughead (S&K)	Program Manager III
Stephanie Gallagher (Pro2Serve)	Public Affairs Specialist III
Joe Ritchey (Pro2Serve)	Cost Estimator III
Tom McCrory (S&K)	Waste Operations/Environmental Remediation Specialist

## Section I - Contract Clauses

Section I of the Master IDIQ Contract is incorporated by reference with the exception of clauses applicable to Fixed-Price Task Orders.

## Section J - List of Documents, Exhibits and Other Attachments

Section J of the Master IDIQ Contract is incorporated by reference, with the exception of the following, which are hereby incorporated in this Task Order.

Attachment Number	Title of Attachment
J-6	Government-Furnished Services and Information Matrix
J-7	Wage Determinations
J-8	Pricing Schedules
J-9	Performance Guarantee Agreement (To be issued at time of Task Order award)